

Dear {**PRESENTER NAMES**},



Thank you for choosing to participate in MSDU's Annual Spring Seminar! We are looking forward to your involvement! Providing the opportunity for students to contribute to the event is just one of the ways that we are encouraging student involvement in the MSDU.

Following is your confirmed topic for the student poster presentation as well as the requirements for the poster. The MSDU will provide an easel to display your poster presentation for the duration of the seminar. The posters will be judged based on content, organization and appropriate documentation as well as originality and design. Prizes will be awarded to the top four student posters as determined by our panel.

Your confirmed poster presentation topic is {**PLACE STUDENT TOPIC HERE**}.

Additional information regarding the poster requirements are as follows:

- Poster size may not exceed 48" x 36", but may be displayed horizontally or vertically.
- Poster must have a **stiff backing**, allowing display on an easel without falling or rolling.
- Poster must be prepared in advance; supplies for this purpose will not be available.
- Each poster should have a heading, giving the title of the presentation.
- Each poster must be **anonymous**. The author and the sonography institution should not be displayed on any visible portion of the poster. The medical facility or other identifying information must not be displayed. Display of author(s) or institution name will result in disqualification.
- Each author should provide a 3" x 5" card with the author's name(s) and institution, to be attached to the poster **after** judging is completed.
- All references must be cited consistently and appropriately in **AMA format**. A reference sheet may be attached to the poster on the back or front. In- text citations are allowed. Please see poster rubric for how the poster will be awarded points.
- Format of content and style of presentation is to be determined by the author(s).

The poster presentations will be displayed on easels supplied by the MSDU. Please plan to have your poster displayed and available for viewing by 7:00 am on Saturday, April 18th. The itinerary is as follows:

Friday, April 17th	
5:30 pm – 7:00 pm	Poster Presentation Registration and Set-up
Saturday, April 18th	
6:45 am – 7:00 am	Poster Presentation Registration and Set-up
7:00 am – 5:00 pm	Poster Presentation Evaluations
5:00 pm – 6:30 pm	Wine and Cheese Reception, Awards

Posters may be removed any time after the Wine and Cheese Reception; however, we encourage you to display your poster until noon on Sunday, April 18th.

If you have any questions or concerns, please feel free to contact us.

Thank you again for your contribution to the success of MSDU's Annual Spring Seminar!

Sincerely,  
Meghan Kasper, RDMS, RVT  
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